

# SIGNATURE LOAN CHECKLIST

## FOR MEMBER

	Items Needed
<input style="width: 40px; height: 40px; border: 1px solid black;" type="checkbox"/>	<p>Proof of income – paystub (2), W-2, or complete income tax return from prior year if self-employed</p> <p><i>If retired, provide proof of social security, pension, etc.</i></p> <p><i>If active military, provide supporting documents if deployed</i></p>
<p><b>OTHER INFORMATION WE MAY NEED FROM YOU (Please come prepared):</b></p> <ul style="list-style-type: none"> <li>• Updated contact info (email address, phone number)</li> <li>• Current Employment information (Start date, hours worked per week, employer address, supervisor name)</li> <li>• Income information (annual salary, payment frequency, other income)</li> <li>• Credit Reference (from someone not related to you <u>and</u> outside of your household)</li> <li>• Housing information (rent/mortgage amount per month)</li> <li>• Your permission to run a credit report</li> </ul>	

*Once we have collected the above information from you, a loan officer will be in touch to review your application and provide you with a decision.*

\_\_\_\_\_  
Member Initial

